

Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	HINDUSTAN COLLEGE OF ARTS & SCIENCE
Name of the head of the Institution	S. Thirumagan
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	044-27474671
Mobile no.	8838295003
Registered Email	hcaspadur@yahoo.co.in
Alternate Email	iqachcas@gmail.com
Address	Rajiv Gandhi Salai, Padur, Kelambakkam
City/Town	Chennai
State/UT	Tamil Nadu

Pincode	603103																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	private																								
Name of the IQAC co-ordinator/Director	Dr. K. Malarvizhi																								
Phone no/Alternate Phone no.	04427475249																								
Mobile no.	9444430173																								
Registered Email	hcaspadur@yahoo.co.in																								
Alternate Email	iqachcas@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://hcaschennai.edu.in/files/2/AQAR%202017%20-%202018.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://hcaschennai.edu.in/files/2/Calendar.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B++</td> <td>2.88</td> <td>2018</td> <td>16-Aug-2018</td> <td>15-Aug-2023</td> </tr> <tr> <td>1</td> <td>B</td> <td>2.69</td> <td>2013</td> <td>05-Jan-2013</td> <td>04-Jan-2018</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B++	2.88	2018	16-Aug-2018	15-Aug-2023	1	B	2.69	2013	05-Jan-2013	04-Jan-2018
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
2	B++	2.88	2018	16-Aug-2018	15-Aug-2023																				
1	B	2.69	2013	05-Jan-2013	04-Jan-2018																				
6. Date of Establishment of IQAC	08-Nov-2011																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	11-Jul-2018 01	15
IQAC Meeting	21-Jan-2019 01	15
AQAR to NAAC	10-Dec-2018 01	10
External Academic Audit	10-Apr-2019 01	160
Participation in NIRF	31-Jan-2019 01	10
ISO Certification	11-Apr-2019 01	160

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Biotechnology	Popularization of Science	TNSCST	2018 01	10000
Biotechnology	Workshop	ISCA	2018 01	5000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Regular internal Audit to monitor and ensure the quality of student's activities, department activities and staff members for efficient and progressive performance of academic task
- Encourage faculty for Research Article Publications in UGC Listed journals
- Organised Two Faculty Development Programmes
- Collection of Feedback from the Stake holders
- Semester Result analysis with staff members are initiated to formulate the plan of action. The implementation of action plans are reviewed in the subsequent meetings

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
• Promote research activities	Research Project Proposal submitted to various funding agencies. Research Programmes started in School of Science. Number of publications in reputed journals increased.
• National /State level Seminar/workshop for Faculty	Two faculty development programmes organised focusing on the importance of Quality assurance and teaching techniques
• Skill development program for students	Excel foundations conducted training on communication skills for all I year students
• M.Phil course in Commerce	M.Phil course for Commerce introduced
• Organising seminar and workshop	All the departments along with IQAC conducted seminars and workshop to update the students and staff

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	21-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

08-Aug-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2019
Date of Submission	31-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Parent's Interaction Portal • Parents would be able to access all the details of their ward online • Details of internal and external marks, along with complete marks history • Attendance percentage of the student, along with the complete absent details. • Fee due for the student along with the due dates. • Fee submitted by the student with date, fine etc. • The complete fee history of student would always be available for any verification purpose. • Subject and details which the student is studying currently and the details of completed subjects. • Time table and exam schedule for the student. • Feedback about the student given by teachers who are teaching him various subjects currently. • Student's hostel related details. Leaves taken from the hostel would be displayed. • Parents would also be able to view student's resume and details furnished with the Training & Placement department. • Library usage by the student, the books issued to the student, and the fine pending on the student at library. • Various notices from the TPO Cell would be available for the parents' information Student's Activity Portal • Students will have access to all the features of Parent's corner. • They can update their details for use of T&P department & Resume-generation online. Unified Communication for all • Messaging system between • Admin->Teachers, • Admin->Students, • Admin->Parents, • Teacher->Parents, • Teacher->Students through online portal. Teacher Attendance & Leave Management Details • Teachers would mark their attendance online using their login. • Teachers can apply for leaves online. HOD would be the approving authority for the same. • Teachers would get to know their leave history and status of their leave application online. Student Attendance • Teacher would be able to mark the</p>

attendance of students online. • Students and parents would be able to view the attendance details online at any point of time. • HOD will have rights to modify the attendance of a particular student, based on genuine reasons. • Important alerts like "Lack of attendance" etc. would be intimated to the students and parents automatically. Online Reporting Module

- Various reports based on the fee would be available.
- Cumulative Reports for the teachers' performance would get generated.
- Reports to view the statistical data of online polls and further decision making
- Report to find the visitor details on any given date.
- Reports giving the detailed usage, condition and distribution of items in inventory would be generated.

Fee Management • Administration would be able to add various types of fee for the students, like tuition fee, hostel fee, mess fee, exam fee, fine etc. • Fee collection official would be able to update the fee details when a student pays the fee. Draft and cash both modes would be allowed, and respective details would be captured • Fee alerts would go to students and parents as and when a new fee is added. • Complete history of fee paid and due would be maintained online for all

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college encourages the faculty to make use of ICT and multiple methodologies for effective implementation of curriculum. Facilities like INFLIBNET and Journals are available in the college for reference. So the faculty and students can access international and national Journals and other e-resources. To improve quality of faculty Members, college encourages them to update their knowledge by obtaining higher qualifications in their respective field and to participate in FDPs, Workshops, Seminars, Conferences and Refresher courses. The college provides open access to books and international journals, to enable teachers to ensure delivery of curriculum. All the departments organize special lectures, in addition to regular classes, and also arrange workshops for hands on training, and seminars by experts in the field for better understanding of subjects and create awareness about the current trends in respective fields. Innovative teaching methods like presentations, seminars, case studies, projects, visual demonstrations, audio visuals, etc apart from traditional black board teaching methods used to deliver the lecture. Change in the curriculum, will be intimated to the College and the

same is communicated to the respective departments. For effective implementation of the curriculum the institution directs all Staff members to prepare lesson plan for each subject & execute it effectively. The execution and completion of syllabi is monitored by the Head of the departments under the supervision of the Deans. Students' feedback is also obtained regarding effectiveness of delivery and completion of the portions. Bilingual teaching is adopted till the majority of the students get accustomed to the medium of instruction. Assignments are given to the students based on their syllabus to increase the learning capabilities of students. Two Continuous Assessment Tests (CAT) and one Model Examination are conducted every semester. Based on the test internal marks are awarded. This helps the concerned departments to take necessary initiatives and changes to be made for a better outcome in the future performance of the students. All students are motivated to take seminars, in order to improve their presentation skills within their curriculum. Under-achievers and slow-learners are identified by the departments and remedial classes are conducted for them. They are provided with additional help with supporting materials, lecture material and old question papers, taking special care to clarify their doubts. Advanced learners are provided further guidance. To supplement the curriculum, the college offers certificate courses and Add on courses for the students and communication skill and personality skill development courses are held.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Hardware servicing	Hardware servicing	06/08/2019	360	Employability	Computer Knowledge
Tourism management	Tourism management	08/08/2019	360	Employability	Non technical
Hotel Management	Hotel Management	08/08/2018	360	Employability	Administration
Tailoring	Tailoring	13/08/2018	90	Employability	Technical
Beautician	Beautician	13/08/2018	90	Employability	Cosmetic treatment
Desktop publishing	Desktop publishing	04/09/2018	90	Employability	Technical
Applications of Embedded system and its simulation software	Applications of Embedded system and its simulation software	11/09/2018	90	Employability	Technical
Photo Journalism	Photo Journalism	17/09/2018	90	Employability	Technical

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSW	Social Work	18/06/2018
PhD or DPhil	Microbiology	11/05/2018

PhD or DPhil	Biotechnology	11/05/2018
MPhil	Commerce	14/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSW	Social Work	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	466	102

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Astronomy	03/12/2018	46
Tally	16/07/2018	375
Diploma In Medical Lab Technology	26/01/2018	29
Cyber Security	18/07/2018	136
Multiple Rehabilitation training in disability	18/07/2018	25
Vermicompost	25/07/2018	45
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	group projects	84
MSW	Field work	19
MSc	Internship	67
MCom	Internship	19
BSc	Visual Communication	43
BSc	Electronic Media	10
BCom	Computer Application	33
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

College is having a well established curriculum framed by the University of Madras. To analyze the usefulness and suggest reframing the curriculum, we collect curriculum feedback from the stakeholders of the college such as 1. Students 2. Alumni 3. Parents and 4. Teachers. Each and every aspects of the curriculum is systematically evaluated and the same is provided to the University of Madras for reconstruction through the members of Board of studies and academic council members. The feedback has been analyzed based on the following parameters: Course content, Learning resources, Real life application, Higher education, employability, moral values, personal and professional ethics, efficiency of teacher and teaching methodology. ? The overall feedback from various stakeholders about curriculum. ? Availability of resources for learning. ? Communication skills and employability skills. ? Efficiency of teachers and effectiveness of teaching methodology. ? Teaching and learning environment. College is having a well established curriculum framed by the University of Madras. To analyze the usefulness and suggest reframing the curriculum, we collect curriculum feedback from the stakeholders of the college such as 1. Students 2. Alumni 3. Parents and 4. Teachers. Each and every aspects of the curriculum is systematically evaluated and the same is provided to the University of Madras for reconstruction through the members of Board of studies and academic council members. The feedback has been analyzed based on the following parameters: Course content, Learning resources, Real life application, Higher education, employability, moral values, personal and professional ethics, efficiency of teacher and teaching methodology. ? The overall feedback from various stakeholders about curriculum. ? Availability of resources for learning. ? Communication skills and employability skills. ? Efficiency of teachers and effectiveness of teaching methodology.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	70	93	41
BSc	Computer Science	150	198	144
BCA	Computer Application	200	285	178
BSc	Mathematics	50	62	23
BBA	Business Administration	140	162	112
BCom	General	210	285	205
BCom	Bank Management	70	114	67
BCom	Corporate Secretaryship	70	102	69
BCom	A & F	70	129	67
BSc	ECS	50	59	39
BSc	Microbiology	50	61	31

BSc	Biotechnology	50	66	34
BSc	Electronic Media	50	28	12
BSc	Visual Communication	50	84	48
BSW	Social Work	50	82	45
MA	Journalism & Communication	30	26	12
MCom	General	40	37	22
MSc	Computer Science	26	36	18
MSc	Information Technology	26	37	13
MSW	Social Work	40	58	30
MSc	Applied Microbiology	26	42	15
MSc	Biotechnology	26	35	21
MPhil	Microbiology	2	2	2
MPhil	Biotechnology	6	3	2
PhD or DPhil	Microbiology	2	2	2
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3553	342	116	28	144

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
144	130	10	10	3	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes mentoring system is available in the institution. At the beginning of the academic year mentors are allotted to the students. They monitor the students relating to his/her academic performance, attendance and Yes through Tutor ward (presently Mentor Yes mentoring system is available in the institution. At the beginning of the academic year mentors are allotted to the students. They monitor the students relating to his/her academic performance, attendance and Yes through Tutor ward (presently Mentor Mentee) system The college has since

last several years practised a system of mentoring called the Tutorward system, whereby a tutor was provided to every ward to look after his/her academic and psychological wellbeing and also monitor class attendance and performance. The same system has now been restructured and named Mentor system. Under the Mentor system, the fulltime teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a fulltime teacher as their mentor. The classes, where there are huge numbers of students, have been assigned more than one mentor. At the beginning of the academic session, the classwise names of the mentors are displayed on the college website. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the biographic details of each individual mentee including educational background and socioeconomic status. They also maintain record of their class attendance, classperformance and academic progress. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3895	144	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
144	144	0	35	41

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	S.IIlanjiam	Dean	Bharat Ratna Dr. Abdulkalam Gold Medal Award received from Global Economic Progress Research Association

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	SAC	III	28/03/2019	27/06/2019
BSc	SAY	III	28/03/2019	27/06/2019
BSc	TAM	III	28/03/2019	27/06/2019
BSc	SAE	III	28/03/2019	27/06/2019
BCA	SAX	III	28/03/2019	27/06/2019

MA	HAJ	II	28/03/2019	27/06/2019
MSW	HBW	II	28/03/2019	27/06/2019
MCom	KDA	II	28/03/2019	27/06/2019
MSc	PSB	II	28/03/2019	27/06/2019
BA	ARA	III	28/03/2019	27/06/2019
BCom	CPZ	III	28/03/2019	27/06/2019
BCom	CPW	III	28/03/2019	27/06/2019
BCom	CYA	III	28/03/2019	27/06/2019
BCom	CBC	III	28/03/2019	27/06/2019
BBA	MAM	III	28/03/2019	27/06/2019
BSc	TAG	III	28/03/2019	27/06/2019
BSc	TAN	III	28/03/2019	27/06/2019
MSc	PSD	II	28/03/2019	27/06/2019
MSc	MDT	II	28/03/2019	27/06/2019
MSc	MDK	II	28/03/2019	27/06/2019
MPhil	Microbiology	I	30/10/2018	09/01/2019
MPhil	Biotechnology	I	30/10/2018	09/01/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal examinations are conducted on continuous basis to assess the academic performance of the students. Two Continuous Assessment Tests and One Model examination in each Semester is conducted. As a reformatory initiative, the institution has made it compulsory for the students to pass at least any one of the internal tests, to get his/her minimum internal marks. Meticulous effort has been taken to evaluate the answer scripts of the students. Also, the marks of each student are sent to their parents. Retest and remedial classes are conducted for the needy students. In case, if a student has not appeared for any of the tests, the relevant teacher conducts retest according to the individual student request only if the reason is genuine. The roll of the class teachers and mentors is vital and counseling has been given to the low learners for the relevant subject. After the internal tests, review meeting will be conducted to assess the performance of the students and remedial measures to be undertaken. Also, the overall results analysis meeting is being conducted for each examination, in order to rectify the previous mistakes and also to find out solution for the students' problems. Personal counseling is also given to the students who lag behind in studies. Students performance is been evaluated by giving different assignments as tasks. Individual skills of the students are identified by the subject teachers and different assignments are given to individuals according to their individual intelligence and it's based on their interest. Class tutors are in touch with parents regarding the performance of the ward. Parents Teachers Meet is organized in order to maintain a bridge between parents and the institution. This also helps the students to improve themselves in their studies. Parents also get to know about the performance of their children. The evaluation methods help the College to produce better results in the University exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is the collection of scheduling all the events and

activities of the academic year well in advance for the effective functioning of the academic year. It is prepared and circulated among all the staff including non teaching staff and students in beginning of the academic year. The academic calendar contains the yearly schedule of the college ranging from number of working days in odd and even semesters, the list of holidays, schedule of internal examinations, PTA meetings, various departmental activities like symposiums, workshops, conferences, tentative dates for University Theory and Practical examinations etc., for effective planning and implementation of work. Examination schedule is adhered as per the calendar. All the events and working days are followed as per calendar schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://hcaschennai.edu.in/files/2/PO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BRA	BA	ENGLISH	36	26	72
SAE	BSc	COMPUTER SCIENCE	138	80	58
SAZ	BCA	COMPUTER APPLICATION	169	95	56
TAM	BSc	MATHS	45	26	57
MAM	BBA	BUSINESS ADMINISTRATION	62	51	82
CPZ	BCom	GENERAL	196	110	56
CPW	BCom	BANK MANAGEMENT	58	32	55
CYA	BCom	CORPORATE SECRETARYSHIP	63	34	54
CPC	BCom	COMPUTER APPLICATION	24	17	71
TAG	BSc	ELECTRONIC COMMUNICATION	24	14	58
TAN	BSc	MICROBIOLOGY	45	31	80
SAC	BSc	BIOTECHNOLOGY	45	41	91
SAY	BSc	ELECTRONIC MEDIA	19	17	89
SAX	BSc	VISUAL COMMUNICATION	43	36	84

MAN	BCom	INFORMATION SYSTEM MANAGEMENT	4	4	100
HAI	MA (Journalism)	JOURNALISM & COMMUNICATION	4	2	50
KDA	MCom	GENERAL	17	17	100
PSD	MSc	COMPUTER SCIENCE	14	14	100
PSB	MSc	INFORMATION TECHNOLOGY	6	6	100
HBW	MSW	SOCIAL WORK	24	24	100
MDT	MSc	APPLIED MICROBIOLOGY	21	21	100
MDK	MSc	BIOTECHNOLOGY	16	16	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://hcaschennai.edu.in/files/2/Students.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National conference on Biotechnological Advances in Biomedical, Environmental and Agricultural Technology - BEATS	Biotechnology	29/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	30/06/2019	All

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	30/06/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Microbiology	12	1.5
International	Microbiology	5	0.9
National	Biotechnology	8	2
International	Biotechnology	2	2
International	Library	1	0.5
International	Commerce	13	0.5
National	English	1	1
International	Maths	2	1
International	Social Work	2	0.8
International	Computer Science	1	0.3

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Biotechnology	5
Social work	1
Microbiology	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Recent A	C		2018	0		1

Antibiotics Used in Dental Disease Management	Elizabeth Rani Juneius	Microbial Biotechnology			Hindustan college of arts and science, Chennai	
Seaweed liquid fertilizers: A novel strategy for the biofortification of vegetables and Crops	Dr. C Elizabeth Rani Juneius, M Sundari, R Eswaralaxmi, S Elumalai	Microbial Biotechnology	2018	0	Hindustan college of arts and science,	2
Recent Food Preservation Techniques Employed in the Food Industry	Dr. C Elizabeth Rani Juneius	Microbial Biotechnology	2018	0	Hindustan college of arts and science, Chennai	1
Phytomedicinal Chemistry and Pharmacognostic value of Carica papaya L., Leaf	Dr. A. Ganesh Kumar	Journal of Pure and Applied Microbiology	2018	3	Hindustan College Arts Science	3
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Experimental Human Root Canal Irrigant NaOCl Against Enterococcus Faecalis and 3T3, and Determination of Cytotoxicity Effect	A. Ganesh Kumar	Biomedical and Pharmacology Journal	2019	1	1	Hindustan College of Arts Science
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	40	3	10
Presented papers	4	8	2	6
Resource persons	2	3	3	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Coastal Cleaning Camp	EFI	2	50
Rally against Drug Abuse	University of Madras	1	45
Blood Donation Camp	Rotary Club of Chennai Spotlight and Rotary Central VHS TTK Blood Bank	2	150
Mega Campus Cleaning	University of Madras	2	150
Free Eye and TB Checkup Camp	Rotary club of Madras Southwest and Rahatri Nethralaya	1	145
Rally on Energy Conservation Day	TNEB Department	2	60
Youth Transformation	Grassroot Chennais Volunteering App	2	130
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
15th Pravasi Bhartiya Divas, National Integration Camp	National Integration Camp	Ministry of Youth Affairs Sports	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
International Coastal Cleaning	EFI	International Coastal Cleaning Camp	2	50
Awareness Programme	University of Madras	Rally against Drug Abuse	1	45
Swachh Barath Abhiyan	University of Madras	Swachh Barath Abhiyan	2	25
Swachh Barath Abhiyan	University of Madras	Mega Campus Cleaning	2	150
Swachh Barath Abhiyan	DRDA	Swachh Barath Abhiyan	1	40
Awareness Programme	Rotary Club of Madras Southwest and Radhatri Nethralaya	Free Eye and TB chekup camp	1	45
Awareness Programme	TNEB Department	Rally on Energy Conservation Day	2	60
Awareness Programme	Grassroot Chennais Volunerring App	Youth Transformation	2	130
Special Camp	University of Madras	NSS Special Camp	2	100
Special Camp	Rotary Club of Chennai Spotlight and Rotary Central VHS TTK Blood Bank	Blood Donation Camp	2	150

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Joint publications	Dr. Jayantha Pathra, Faculty from Yengunum University, South Korea & Dr. C. Elizabeth Rani, HCAS	Self	3
Collaborative research for process patenting	Dr. K. K. Kavitha, Mr. Senthil Kumar from Department of Environment & Herbal Science &	Self	12

	Dr. C. Elizabeth Rani, HCAS		
Field trial of formulated biofertilizers	Dr. Ravindran, Caprienzymes & Dr. C. Elizabeth Rani, HCAS	Fund provided by HCAS	6
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project work	Project work	Canstop	06/01/2019	10/05/2019	2
Internship	Internship	Kaashiv Infotech	06/05/2019	10/05/2019	10
Internship	Internship	DLF technologies	06/05/2019	10/05/2019	5
Internship	Internship	Unique technologies	06/05/2019	10/05/2019	4
Internship	Internship	Transmax Engineers Pvt. Ltd., Padi, Chennai50.	08/05/2019	07/06/2019	1
Internship	Internship	Venus Diagnostic Services, Ashok Nagar, Chennai	13/05/2019	23/05/2019	3
Internship	Internship	Aaranya BioSciences (P) Ltd, Siruseri, Chennai	24/04/2019	08/05/2019	7
Internship	Internship	KVM College of Science Technology, Cherthala, Kerala	15/05/2019	03/06/2019	4
Internship	Internship	YRSK Medical Foundation, Sriperumbudur, Kancheepuram	29/04/2019	24/05/2019	1
Internship	Internship	UniBiosys,	13/05/2019	07/06/2019	1

		Biotech Research Labs, Kerala			
Internship	Internship	Sree Metro Diagnostic Centre, New Perungalathur, Chennai	02/05/2019	16/05/2019	2
Internship	Internship	Asian University Taiwan	06/05/2019	11/08/2019	3
Internship	Internship	B2L Software solution	11/05/2019	20/06/2019	8
Project work	Project work	Madras Medical Mission	06/01/2018	30/09/2018	1
Project work	Project work	TVS	06/01/2018	30/09/2018	1
Project work	Project work	Indian Council for Child Welfare	06/01/2018	30/09/2018	1
Project work	Project work	Society for Education and Action	06/01/2018	30/09/2018	4
Project work	Project work	Valeo Manufacturing	06/01/2018	30/09/2018	1
Project work	Project work	TT Ranganathan Clinical Research Foundation	06/01/2018	30/09/2018	2
Project work	Project work	JCPL	06/01/2018	30/09/2018	2
Project work	Project work	VHS	06/01/2018	30/09/2018	3
Project work	Project work	Rane TRW	06/01/2018	30/09/2018	1
Project work	Project work	Tamil Nadu Slum Clearance Board	06/01/2018	30/09/2018	1
Project work	Project work	Valeo	06/01/2018	30/09/2018	2
Project work	Project work	Raju Hospital	06/01/2018	30/09/2018	1
Project work	Project work	ICCW	06/01/2018	30/09/2018	1

Project work	Project work	Madras Medical Mission	06/01/2018	30/09/2018	2
Project work	Project work	Carevoyant	06/01/2018	30/09/2018	1
Project work	Project work	TNSCB	06/01/2018	30/09/2018	1
Project work	Project work	Youth for Jobs	06/01/2018	30/09/2018	1
Internship	Internship	Sabari Industries , Palavakkam, Chennai96	08/05/2019	07/06/2019	1
Internship	Internship	Wonjin Auto Parts India Pvt.Ltd ,Maraimalai nagar , Chennai 209.	08/05/2019	07/06/2019	1
Internship	Internship	JOHNSON Controls Pvt Ltd, Maramalai nagar, Chennai604	08/05/2019	07/06/2019	1
Internship	Internship	Andaman and Nicobar Islands Integrated Development Corporation Ltd,.	08/05/2019	07/06/2019	1
Internship	Internship	JBM AUTO SYSTEMS PVT LTD.,Maramalai nagar, Chennai	08/05/2019	07/06/2019	1
Internship	Internship	GERMAN POLYMERS AND COATINGS PVT LTD, Kandanchavadi, Chennai96	08/05/2019	07/06/2019	1
Internship	Internship	Philips India Limited.,Shafeemohammed road, Chennai06	08/05/2019	07/06/2019	1
Internship	Internship	SEIKO MARAICA ELECTRICAL Mfg(India)	08/05/2019	07/06/2019	1

		Pvt Ltd, Palavakkam, Chennai.			
Internship	Internship	Rialto Enterprises Pvt.Ltd, Kelambakkam, Chennai 127	08/05/2019	07/06/2019	1
Internship	Internship	Transmax Engineers Pvt. Ltd., Padi, Chennai50.	08/05/2019	07/06/2019	1
Internship	Internship	V V V Anandham Sons Virudhunagar 001	08/05/2019	07/06/2019	1
Internship	Internship	Vijay Enterprises , Guindy, Chennai 32	08/05/2019	07/06/2019	1
Internship	Internship	RAJSDEEP ENERGIES Pvt.Ltd, Palavakkam, Chennai	08/05/2019	07/06/2019	1
Internship	Internship	Shoeline , Porur, Chennai 116	08/05/2019	07/06/2019	1
Internship	Internship	FOURRTS (INDIA) Laboratories Pvt.Lts.Thor aipakkam, Chennai97	08/05/2019	07/06/2019	1
Internship	Internship	BHARTIYA FASHION, Vandalur, Chennai.	08/05/2019	07/06/2019	1
Internship	Internship	Pepsico India Holdings Pvt Ltd, Mamandur111	08/05/2019	07/06/2019	1
Internship	Internship	Jadwet Trading Company Pvt. Ltd.,Port Blair, AN Islands	08/05/2019	07/06/2019	1
Internship	Internship	Gem Hospital,	01/05/2019	17/05/2019	4

		Chennai			
Internship	Internship	Dr. Ganesan's Hitech Diagnostic Centre Pvt.Ltd	22/04/2019	02/05/2019	3
Internship	Internship	Life Cell, Chennai	13/05/2019	17/05/2019	3
Internship	Internship	Fourrts laboratories, Chennai	13/05/2019	20/05/2019	1
Internship	Internship	Bioneemtech, Chennai	10/05/2019	10/06/2019	1
Internship	Internship	Central Leather Research Institute (CLRI), Chennai	06/05/2019	17/05/2019	1
Internship	Internship	Uniq technologies, Chennai	13/05/2019	17/05/2019	1
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Deepam, Chennai	26/07/2018	Clinical Research	150
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
550	550

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Video Centre	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
dbDocBiblio	Fully	4.0java My SQL	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	15387	1639900	1065	133125	16452
Reference Books	2106	1615010	142	63900	2248	1678910
Journals	32	88930	2	6000	34	94930
e-Journals	6237	34500	0	0	6237	34500
CD & Video	220	0	20	0	240	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	30/06/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	355	297	200	24	4	14	16	10	0
Added	0	0	0	0	0	0	0	30	0
Total	355	297	200	24	4	14	16	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Audio Recording Theater	http://hcaschennai.com/sites/default/files/media.mp4
Photography Studio	http://www.hcaschennai.com/Gallery/index.php/Lecture

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
32.66	50.51	8.5	8.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college provides a multifaceted infrastructure in all functional areas to ensure that the requirements of teaching learning and other processes specified by the statutory bodies are met with excellence. Overview of infrastructure facilities in the College The campus is taken care of the maintenance team, which includes the chief engineer, site engineer, electricians, plumbers and other supervising staff. Housekeeping and security work have been outsourced and is keenly supervised by the maintenance team. Class rooms and laboratories are properly maintained. Purified RO water is provided to the staff and students on all floors. All the assets are maintained as per the resource requirement guidelines of the UGC. Annual budget is prepared based on the respective department's requirement, forwarded by heads of the department and the administrative incharges. The consolidated budget will be forwarded by the Principal for the Management's approval. After which quotation from various companies is provided and the best is obtained. Laboratory management • In Laboratory required computer other requirements may be kept safe, secure and ready for the use of observation and experimentation as and when required to do so. • Different systems are properly arranged and properly locked in specific tables and places to save time and energy of the students and teachers. • The lab environment, encourage the students to perform their practical's carefully in a congenial environment. • Name of the students, their group consisting of a specific number should be presented in the lab. • Students time table and date on which the laboratory work conducting should be kept in the laboratory the name of the experiment and the nature of the laboratory work to be performed for individuals and group should be maintained. • In Science laboratories, with a view to impart quality education and excellence, a widespread policy in infrastructure is framed and implemented. This policy is need based and is formulated based upon the guidelines provided by the statutory bodies, considering the developments in educational skills, procurement, upgradation and proper maintenance of infrastructure, upkeep and maintenance of laboratories, equipments, furniture, records of maintenance and writing off depreciated assets.

<http://hcaschennai.edu.in/files/2/Maintaining.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit, Sports, Alumni Local resident quota	138	2140250
Financial Support from Other Sources			

a) National	University of Madras Merit Scholarship	1	30000
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	20/06/2018	800	Department of English
Soft Skills Development	04/07/2018	1100	Excel Institute of Spoken English
Language Lab	05/12/2018	500	Department of English

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Development of Communication Skills	0	75	0	10

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Cap Gemini and Just Dial	142	8	Infosys	76	10

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2018	1	B.Com General	Commerce	University of Madras	MBA
2018	1	B.Com General	Commerce	Hindustan University	MBA
2018	27	B.Com General	Commerce	University of Madras	MBA
2018	1	B.Com General	Commerce	Mohammad Sathak	M.Com
2018	5	B.Com BM	Commerce	HCAS	M.Com
2018	2	BBA	BBA	HCAS	MSW
2018	2	BBA	BBA	Hindustan University	MBA
2018	2	BBA	BBA	SRM	MBA
2018	1	BBA	BBA	Panimalar	MBA
2018	1	BBA	BBA	St. Joseph College of Engineering	MBA
2018	1	BBA	BBA	Anand Institute of Technology and Science	MBA
2018	10	B.Sc Microbiology	Microbiology	HCAS	M.Sc Applied Microbiology
2018	3	B.Sc Microbiology	Microbiology	Periyar University	M.Sc Applied Microbiology
2018	1	B.Sc Maths	Maths	DB Jain College	M.Sc Maths
2018	3	B.Sc Maths	Maths	AM Jain College	M.Sc Maths
2018	3	B.Sc Maths	Maths	Mohammad Sathak College	M.Sc Maths
2018	2	B.Sc Maths	Maths	Mohammad Sathak Teacher Training College	B.Ed
2018	2	BCA	Computer Application	HITS	MCA
2018	1	BCA	Computer Application	Mohammad Sathak College	MCA
2018	1	BCA	Computer Application	Madras University	M.Sc., IT

2018	1	B.Sc Visual Commu nication	Visual Com munication	Oxford Brookes University	M.Sc., Digital Marketting
2018	1	B.Sc Electronic Media	Electronic Media	Anna University	M.Sc Electronic Media
2018	1	MA Journalism and Mass Com munication	Journalism and Mass Com munication	Vels University	M.Phil
2018	3	BA English	English	HCAS	MSW
2018	1	BA English	English	MGR Janaki College	MA HR
2018	1	BA English	English	Vels Univeristy	MA English
2018	4	BA English	English	SRM University	MA English
2018	1	BA English	English	SRM University	MA Journalism
2018	1	BA English	English	Kerala University	MA English
2018	1	BA English	English	Chettinad College	Law
2018	11	B.Sc Computer Science	Computer Science	HCAS	M.Sc Computer Science
2018	1	B.Sc Computer Science	Computer Science	University of Madras	MBA
2018	2	B.Sc Computer Science	Computer Science	Loyola College	M.Sc Computer Science
2018	1	B.Sc Computer Science	Computer Science	University of Madras	MCA
2018	1	B.Com CS	Commerce	St. Joseph College of Engineering	MBA
2018	1	B.Com CS	Commerce	Sairam Institution	MBA
2018	1	B.Com CS	Commerce	Business School Kerala	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0

SET	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hindosportz	Inter departmental	850
Hindosparkz	Inter departmental	1025
Hindotsav Cultural	State Level	1126
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	All India Inter University tournament	National	1	0	U6EN144	R. Aravind
2018	South Asian Taek Wondo Championship	International	1	0	U7BG105	Began
2018	Rural India Boxing Championship	National	1	0	U7BG249	Shake Dawood
2018	National Boxing Championship	National	1	0	U2CR144	Vishnu varthan
2018	National Youth Volleyball Championship	National	1	0	U7AF134	Pirai Sudan
2018	Rural Indian Silambam Championship	National	1	0	U7CA403	Arjun A
2018	Youth National Badminton Championship	National	1	0	U6CS723	Ramachandran
2018	Weight lifting National Championship	National	1	0	U7CS316	Kishore

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is the formal body of student representatives elected by the representatives of respective departments and by a panel of staff members which includes the vice principal and the dean of student affairs based on certain criteria like academic performance with nil arrears, extracurricular sports achievements etc. Elected students represent the student fraternity of the college and work towards the betterment of the students and the college. The council comprises of various posting like President, Vice President, General Secretary, Women Secretary, Cultural Secretary, Sports Secretary, Nss Secretary, Editor Foreign Student Representative. These members report to the Dean of student affairs. The Dean serves as a primary administrative contact and advocate for students in both undergraduate and postgraduate programs. Also he/she handles disciplinereLATED matters. Vice president executes the duties and power of the president in his/her absence. Editor prepares reports of every event that occur at college and documents it for future reference. Cultural secretary takes care of cultural activities, teachers day, fresher's day, Founder's day, orientation programs and college day. Also conducts auditions for various events by leading media channels. Sports secretary takes up the role of organizing various events like republic day, annual sports day hindosparx, independence day and also segregates students into college houses namely Pheonix, Orion, Pegasus and Hercules. This encourages them to bring out their competitive spirit. NSS secretary coordinates blood donation camp and special camps, awareness programs (AIDS, alcoholism and narcotics), plantation program conducted annually at college. Women secretary plays a vital role in the organization of Women's Day and "Women safety program" an exclusive event for promoting self defense in girl students. A women welfare organization was initiated in the academic year 2017 to solve the problems faced by the women population of the college. Foreign student representative remains a person to coordinate the international students of various cultures around the world such that a healthy relationship is inculcated among the students to understand each other and also plays active role in organizing the international students day, international youth day. These members not only address the immediate needs of students, they also ensure that various college activities and initiatives are executed in the best possible manner. Their academic contribution is well proved by the editorial committee which contributed in the publication of the college journal "Campus Blaze" brought out each semester

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1750

5.4.3 – Alumni contribution during the year (in Rupees) :

200000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College follows the policy of decentralization. The College has the following Committees University Course Affiliation and Approval, Anti Ragging, Redressal, Disciplinary Action, University Examinations, Hostel, Time table, NSS/RRC/YRC, Canteen, Alumni, IQAC, Grievance Redressal and Student Affairs The Principal assigns staff members for each committee and they discharge their responsibilities. In the time table committee, the System administrator prepares time table for laboratories for the departments who use computers so that there is optimum usage. After receiving time table from Language Department and System Administrator, each staff responsible for Time Table prepares their department Time Table and gets approval from the Head of the Department. The Head of the Department submits to Dean and the Dean submits to the overall in charge of the time table committee. The overall in charge of the time table committee checks the entire time table of the College and submits to the Principal. The time table work is decentralized and is carried out effectively. The college promotes a culture of participative management. The departments and various committees organize activities that help to achieve the college goals/mission. At the department level, Heads of the Departments hold meetings with students and staff periodically and discuss the points to be brought forth to the Principal. The Students Council is a body that is elected by the student representatives from every class. The Principal has regular meetings with these members at which issues related to teaching learning, activities, examinations and facilities in the college are discussed. Students express their views on issues pertaining to the college and also point out deficiencies in the system as well as the improvements in infrastructure they require. Students are in charge of organizing various college events, mega intercollegiate events. Students assist staff members in organizing department seminars/conferences/workshops. Students, who have any grievance with regard to the marks scored in tests, take the matter to the staff teaching that subject and who has given the test. If it is not solved the grievance is addressed by the Head of the Department. Only in few cases the matter is taken up by the Dean. It is very rare that the Principal has to be consulted to sort out a grievance of this nature.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College affiliated to University of Madras and the syllabus designed by the University of Madras. Along with this, the college provides certificate and diploma courses to meet the challenges of skill development and employability. Faculty Members also serve as a member of Board of Studies in various Universities.
Teaching and Learning	Highly qualified and dedicated faculty members work hard to achieve

academic excellence. ICT method of teaching is widely used. It provides good academic environment that helps all students to study and achieve success. To fill the gap between the curriculum and knowledge various measures like Seminars, Guest Lectures, Workshops, Conferences, other department activities have been conducted by the College for the students. The course outcomes of all the courses communicated to the students through website.

Examination and Evaluation

In every semester two Continuous Assessment Tests and one Model University Exam are conducted and transparency is ensured. Any grievance in the evaluation is addressed immediately. Every year the College produces good number of University ranks in all major subjects.

Research and Development

Seminar, workshops and conferences were organized to disseminate knowledge. Faculties were provided with financial assistance for participating in Seminars / Conferences, presenting papers and attending training programs in India. Institution has a research committee to monitor and address issues pertaining to research. The committee provides recommendations for the implementation of improvements such as modernization of Laboratory. The management has approved the amount requested by each Department to modernize their labs. New equipments for each laboratory have been purchased to carry out research within the campus without any interruption. School of Science has M.Phil and Ph.D programmes in Microbiology and Biotechnology.

Library, ICT and Physical Infrastructure / Instrumentation

The College has equipped with good infra structure like class rooms, laboratories and library. Library is the nerve centre of study, teaching and research in the college. It is also an institutional member of the British Council Library and INFLIBNET. The holdings of the library include more than 16,000 core books, a large number of journals and magazines and 13 news papers. Water coolers and RO plants are installed in the college campus. Internet access is provided to the staff members in the department.

Human Resource Management

As per the UGC norms, faculty and

	<p>staff requirement is followed. The vacancies in the various departments advertised in the leading news papers. Recruitment committee consisting of Deputy Director (Academics), Principal, Vice Principal, Dean and HOD. Orientation programmes for both teaching and nonteaching faculty members organized every year.</p>
Industry Interaction / Collaboration	<p>Various MoUs signed with nationally and internationally renowned institutions and doing collaborative academic work, sharing knowledge and internship with the industries, and applied for project proposals for research to various funding agencies.</p>
Admission of Students	<p>Underprivileged sections of the society and meritorious students are recognized through fee concession and scholarships from the institution and government. To encourage sports admission for sports quota considered.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>Administration would be able to add various types of fee for the students, like tuition fee, hostel fee, mess fee, exam fee, fine etc. Fee collection official would be able to update the fee details when a student pays the fee. Draft and cash both modes would be allowed, and respective details would be captured. Fee alerts would go to students and parents as and when a new fee is added. Complete history of fee paid and due would be maintained online for all the students.</p>
Student Admission and Support	<p>Student enrolment done through ERP. E governance is adopted in the usage of library by the students and issue of books to them.</p>
Examination	<p>University exam time table will be available in institutional website. Registration for exams and internal marks of the students are entered online by respective staff.</p>
Planning and Development	<p>The institution keep the record of employees and regularly plans for the training and increment in salary. Welfare measures also decided.</p>
Administration	<p>Staff attendance maintained through biometrics and are monitored. Teachers would mark their attendance online using their login. Teachers can apply</p>

for leaves online. HOD would be the approving authority for the same. Teachers would get to know their leave history and status of their leave application online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr. Muthu Kamatchi. M	Emerging Trends in Librarianship: Role of Libraries in Learning environment.	Nil	1000
2018	Mr. Kalairajan. M Mr. Sairam. S	Review of Research	Nil	1500
2018	Mr. Neethi Kumar Dr.Aranganathan	Review of Research	Nil	2500
2018	Dr. C. Elizabeth Rani	International Conference on Ecological, Agriculture and Forestry	Nil	10000
2018	Mrs. Jabeela Shirlin	Recent Trends in Research: Global Perspectives	Nil	1230
2018	Mr. Kalairajan. M Mr. Sairam. S	Review of Research	Nil	1500
2019	Mr. Kalairajan. M Mr. Sairam. S	An Analyze the Variations of External Debt in India	Nil	1250
2019	Dr. K. Malarvizhi, Dr. D. Kesavan,	Review of Research	Nil	1000
2019	Dr. K. Malarvizhi	International Journal of Management, IT Engineering.	Nil	1050
2019	Dr. K. Malarvizhi	Journal of Applied Science and Computations	Nil	1000

2019	Mr. M. Karthik	Recent advances in Pure and Applied Mathematics	Nil	500
2019	Mr. M. Karthik	Recent advance materials Mathematical analysis 2019	Nil	625
2019	Dr. S. Illanjiam	Research Journal of Life Sciences, Bioinformatics, Pharmaceutical and Chemical Sciences	Nil	2000
2019	Dr. C. Shanmuga Sundaram	Research Journal of Pharmacy and Technology	Nil	1180
2019	Dr. J. Sivakumar	Research Journal of Pharmacy and Technology	Nil	1180
2019	Dr. S. Illanjiam	Research Journal of Pharmacy and Technology	Nil	1180
2019	Ms. Dhanya Sudharsanan	National Seminar on Food in Literature FDLT 2019, Periyar University	Nil	1050
2019	Mr. Kalairajan. M, Mr. Sairam. S Mr. Mayilsami	A study on attempt demonetization by countries other than Inida	Nil	1500
2019	Dr. C. Shanmu gasundaram and Dr. J. SIva Kumar	In Silico analysis of the Betuline from the Fiddler Crab, Uca annulipes and its antimicrobial as well as anti lung cancer activities	Nil	4000
2019	Mrs. Jasmine Bernard and Mr.	Youth well being:	Nil	750

	Johannes Samuel	Challenges and perspectives, Patrician College of Arts and Science		
2019	Dr. D. Paul Dhinakaran	Eminent Management Practices A Vision for sustainable Business Growth	Nil	600
2019	Mrs. J. Jabeela Shirlin	Learning a language animatedly describing characters and expressing opinions	Nil	1000
2019	Mrs. J. Jenith	National Seminar on Food in Literature FDLT 2019, Conservation: The Need of The Hour	Nil	1050
2019	Dr. C. Shanmu gasundaram, Dr. J. Siva Kumar and Dr. S. Illanjiam	For publishing in International Journal of Advanced Scientific Research and Management	Nil	6000
2019	Dr. L. Krishnasamy	For publishing in Research Journal of Life Science, Bioinformatics, Pharmaceutical Chemical Science	Nil	2000
2019	Dr. D. Murugan	Stratrgies for Global Business Finance and Management for Sustainable Societal Development	Nil	1400
2019	Dr. J. Sivakumar	For publishing in Research Journal of Pharmacy and	Nil	1180

		Technology		
2019	Dr. S. Illanjiam	For publishing in International Journal of Advanced Scientific Research and Management	Nil	3000
2019	Ms. J. Jenith	Language in India	Nil	1050
2019	Dr. Lilly Anne Devasia	Contemporary Research Trend in Mycology and Micotechnology	Nil	750
2019	Dr. D. MuruganA Comparative study on CSR	A Comparative study on CSR between public and private sector bank in India	Nil	1400
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	R Programme	Nil	18/06/2018	19/06/2018	75	0
2019	Nil	Awareness program on banking operations for the house keeping staff	08/01/2019	08/01/2019	0	35
2019	Intellectual Property Rights and Innovations	Nil	30/03/2019	30/03/2019	120	0
2019	Nil	Activity based learning to develop health and	30/03/2019	30/03/2019	0	35

		hygienic working environment				
2019	Effective Teaching Technics	Basics on computers	17/12/2018	17/12/2018	150	50
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	1	13/07/2018	14/07/2018	2
FDP	1	18/08/2018	18/08/2018	1
FDP	1	26/10/2018	27/10/2018	2
FDP	2	25/10/2018	25/10/2018	1
FDP	2	16/11/2018	17/11/2018	2
FDP	3	03/12/2018	04/12/2018	2
FDP	7	07/12/2018	08/12/2018	2
FDP	1	13/12/2018	14/12/2018	2
FDP	1	20/12/2018	20/12/2018	1
FDP	1	03/01/2019	04/01/2019	2
FDP	1	05/01/2019	05/01/2019	1
FDP	1	07/01/2019	18/01/2019	1
FDP	3	10/01/2019	10/01/2019	1
FDP	1	19/01/2019	19/01/2019	1
FDP	1	18/01/2019	24/01/2019	7
FDP	1	05/02/2019	05/02/2019	1
FDP	1	09/02/2019	09/02/2019	1
FDP	1	16/02/2019	16/02/2019	1
FDP	2	27/02/2019	28/02/2019	2
FDP	1	20/03/2019	20/03/2019	1
FDP	3	25/03/2019	25/03/2019	1
FDP	1	26/04/2019	26/04/2019	1
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
144	144	59	59

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Group insurance covering accidents and unexpected demise. • Provident Fund and ESI available Support Medical expenses • 50 of the registration fee is reimbursed for the attendance and participation of the International, National Conference, Refresher Course, etc. This fund is included in the annual budget of each department. • Teaching faculty are motivated by providing them awards to the 100 results, attendance as a sign of appreciation along with the cash price. Emergency first aid for the staff are provided in Campus clinic • Staff picnics are organized in the commencement of every year to refresh them • Casual, Sick, special leave for wedding and sudden demise of their family members leaves including maternity and paternity leaves are given to the staff members. 	<ul style="list-style-type: none"> • Group insurance covering accidents and unexpected demise. • Provident Fund and ESI available Support Medical expenses • Staff picnics are organized in the commencement of every year to refresh them • Casual, Sick, special leave for wedding and sudden demise of their family members leaves including maternity and paternity leaves are given to the staff members. 	<ul style="list-style-type: none"> • Group insurance covering accidents and unexpected demise. • Transport facilities • Ro purified water facilities provided in the campus • Campus clinic for first aid

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal and external audits regularly. The internal audit function is led by the internal auditor who has latest financial knowledge and experience. The Internal auditor is appointed by the management to look into the daily account transactions of the college and should report the audit findings to the management on periodic basis. The internal audit is done daily in the week days. The internal auditor looks after daily opening balance, receipts (fee collections), payment vouchers and collections. External audit is also undertaken quarterly. The overall audit is undertaken during the period June to September every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

10000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Quest certification	Yes	Interdepartment
Administrative	Yes	Quest Certification	Yes	Mr.Radha Krishnan, Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teachers meeting organised every semester to discuss about the attendance and performance of their ward. Orientation for the I year students parents conducted every year beginning Feedback collected from the parents and this provides an opportunity for further improvement and development . Counseling sessions conducted needly for students and parents

6.5.3 – Development programmes for support staff (at least three)

Basics of computers, training conducted for the supporting staff every year. Awareness programming for banking operations for the housing keeping staff Activity based learning to develop health and hygienic working environment

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Two faculty development programmes organised focusing on the importance of Quality assurance and teaching techniques 2. Ph.D programmes in Life Science Microbiology Biotechnology introduced 3. National and International conferences conducted

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting of Internal Quality Assurance Cell (IQAC)	21/01/2019	21/01/2019	21/01/2019	15
2018	Meeting of Internal Quality Assurance Cell (IQAC)	11/07/2018	11/07/2018	11/07/2018	15
2018	AQAR submission	10/12/2018	10/12/2018	10/12/2018	10

2019	Academic Audit	10/04/2019	10/04/2019	10/04/2019	160
2019	Participation in NIRF	31/01/2019	31/01/2019	31/01/2019	10
2019	ISO Certification	11/04/2019	11/04/2019	11/04/2019	10

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest Lecture on Media and Women	25/03/2019	25/03/2019	10	20
Thai(mai)pal - Awareness program on importance of mothers breast milk to female students by Rotaract Club of HCAS	31/08/2019	02/09/2019	120	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Sewage Treatment Plant (STP) is available Recycled water used for organic garden maintenance Vermicomposting technology in Practice LED bulbs are used

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Braille Software/facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2018	1	1	24/06/2018	1	International Coastal Cleaning Camp	Clean Environment	75
2018	1	1	25/06/2018	1	Rally against Drug Abuse	Public Health	100
2018	1	1	05/07/2018	1	Swachh Barath Abhiyan	Clean Environment	75
2018	1	1	02/12/2018	1	Free Eye and TB Check up Camp	Public Health	75
2018	1	1	14/12/2018	1	Rally on Energy Conservation Day	Awareness Programme	100
2019	1	1	18/02/2019	1	Thuli, Ethir Neechal	Food and Water were given to poor people living on Roadside by Rotaractors	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students, teachers and governing body	01/06/2018	<p>The college adopts all the measures possible to have transparency in the financial, academic, administrative and other operations. The admission process is transparent and the college brochure carries all the details needed by the students.</p> <p>The fee structure is informed well in advance to the students and the dues to be paid would be displayed on the college notice board to avoid late payment and fine imposed. The funding received, the sponsors given are credited to the department bank account,</p>

and utilized for the welfare of the students. The College Calendar clearly shows the academic programmes, cultural and sports events for every academic year and this is strictly adhered to by the committee. The brochures and manuals and invitations received from the other institutions are displayed on the notice board for the staff and students. The competitions to be held and the scholarship announced are intimated to the students through circulars, making all the eligible students to benefit. The Examination cell functions meticulously to help the students and staff to know things in advance and plan accordingly. The recruitment of staff is carried out with a transparent interview and then with the consent of the Deans and HoDs the appointment is processed by the core committee. Leave rules and privilege off are clearly informed to the staff in the meeting.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachh Barath Abhiyan	05/07/2018	05/07/2018	27
Celebration of Independence Day	15/08/2018	15/08/2018	300
150th Birth Anniversary Celebration of Mahatma Gandhi	02/10/2018	02/10/2018	150
136th Birth Anniversary of Mahakavi Bharathiyar	11/12/2018	11/12/2018	250
131st Birth Anniversary of	02/01/2019	02/01/2019	200

Srinivasa Ramanujam			
Celebration of Republic Day	26/01/2019	26/01/2019	300
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Manufacture of Vermi compost, an organic manure and using it in the College Garden along with other organic manure and fertilizers.
Nurture the Nature for Future programme was organized on 20th and 21st August 2018 and the prime aim of this event was to conserve the environment and endangered species.
Planting of Saplings(plants and trees) inside the campus
Herbal Garden is developed and maintained by Life Sciences Department
Power Saving LEDs are used as street lights and Focus lamps.
Sewage Water Treatment Plant is established and maintained
Rainwater Harvesting is done.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Service Learning Programme Objectives of the Practice: ? To impart the vital skills and foundational knowledge of Mathematics. ? To deepen the skills gained through the course work. ? To critically understand the society and develop consciousness in order to motivate them to serve the mankind. ? It is an innovative initiation taken by the department of Mathematics to promote a valuebased education to the government school students in and around the college. ? The college motivates staff students to actively participate in community service for the neighborhood school students. The Context ? The department of Mathematics conducts Service Learning Programme to classes 1 and 2 of Govt. Adidravida welfare Hr. Sec School, Thaiyur as a service to the student community every year with two staff and six students of the department under the supervision of the Head of the department. ? The high moral values, standards, self belief and motivation are inculcated to them by the unprecedented circumstances and numerous problems. ? In order to provide the best possible experience to the students, the ServiceLearning Program sought out community partnerships with the nearby government schools that fit the learning goals specification. ? All of these activities were greatly beneficial and sincerely commended and it was gained and demonstrated through clear learning outcomes. The Practice ? One of the members of the ServiceLearning Program visited each nearby government schools to provide an overview of servicelearning and hand outs to prepare the allocation. ? Once the allocation process was over, they scheduled their orientation with their partner depending upon the availability of the partner. ? At the visit, students received a booklet that encompasses basic mathematical formula, shortcut methods to make their course easy. ? ServiceLearning was integrated into classroom learning through discussion, content, activities, etc as it was a 20 hours programme. ? At the end of the programme, a test was conducted for 50 marks, to evaluate the ability to integrate and apply knowledge and skills gained from this programme. Evidence of Success ? Through this programme, both students and staff were benefited. Staff found new teaching methodology and students had a completely new method of learning. ? Their mathematical skills developed and also their interest in Mathematics increased. ? The ServiceLearning program bridged both the college and the school. ? The ServiceLearning program strived to achieve partnerships that are

beneficial to the student, and the community ensured a mutually beneficial experience. Problems Encountered and Resources Required ? Initially the responses to the Service Learning Programme by the government school students were not attractive. ? Students didn't show much interest to the programme. ?

Attendance was also poor. ? Slowly, they started showing interest and participated actively to the service learning programme and also benefited due to continuous motivation. 2. Title of the Practice: Knowledge Hunt Objectives of the Practice ? Students from various schools are invited to our premises to show case their talents in various fields and to find out their hidden interest/skills towards the various available disciplines in higher education.

? To enhance awareness among school students about various opportunities available in Higher Education. The Context ? The college is situated in a place where most of the students are studying in Government schools and they may be the first generation learners. This program is a kind of eye opener and leads them to the path of Higher Education ? All of the activities were greatly beneficial to the respective communities and to be sincerely commended, so that a deeper understanding was gained and demonstrated through Knowledge Hunt. The Practice ? Each year Knowledge Hunt was conducted based on a particular theme. ? At this visit students were motivated through power point presentation which encompassed, college history, introduction of various departments and their scope of job opportunities. ? After that they visited each department to participate various competitions. ? Competitions like Pictionary, photo exposure, RJ Hunt, Working model, Quiz, logo designing, fun games, puzzles etc. were conducted. ? Students actively participated in all games and they were provided participation certificate, transport facilities, lunch and refreshment. Evidence of Success ? This program uses this term "Knowledge Hunt" to describe the relationship between the college and the school to hunt the knowledge further . ? Most of the students from the government schools are get actively participated in this program and get benefited. ? The Government school students get oriented about the availability and the career opportunity in the Arts Science colleges. ? The awareness created by this program which in turn decided them to acquire science and humanities subjects in Arts Science colleges. Problems Encountered and Resources Required ? Initially, the program was not able to reach out the school students to convey the concept of the event. ? The schools were not allowed the higher secondary students due to their public examination preparation. ? The program has taken a great initiative to showcase the best learning atmosphere to the students by conducting events like Pictionary, photo exposure, RJ Hunt, Working model, Quiz, Logo designing, fun games, puzzles, computer games etc. which motivated them towards the program. ? Eventually, the program reached its heights and both the students community and the college are the most benefited for the past seven years.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://hcaschennai.edu.in/files/2/Two.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To achieve the standards of College vision viz., Excellence in education, training and research, HCAS has been endeavoring towards the satisfaction of this goal since 1995. The ambience, infrastructure, adequate residential facilities for students, a farm and other related amenities contribute to the sustenance of the Excellence Status of the Institution in education, training and research. To prepare understudies in expert qualities, college has been directing intra collegiate sports and scholastic occasions HindoSpark

consistently to spur and prepare understudies in different viewpoints. A few Staff of the College including the Principal, and students have been perceived and given numerous honors, acknowledgments in the field of academics, sports. Research which has always been a parallel endeavour of the teaching community is mostly undertaken through funded research projects granted by agencies within the country and overseas. Both staff and students present research papers in conferences and the staff also guides scores of research, M.Phil. and Doctoral Programmes. The scholastic Departments endowment lectures inviting eminent researchers, scholastics, government employees and directors to enthuse the understudy network. The recognized Alumni Series welcoming achieved graduated class frequently is a push to rouse and support our understudy network towards greatness in instruction, preparing and examine. The College arranges special drives like "knowledge Hunt" to bring in school students to expose and motivate them on many areas of academics. The Placement Cell headed by the Placement Officer and helped by staff in charges in every department is an exclusive office which attracts top notch companies from private sectors to regularly come to our campus for recruitment. Exclusive workshops are conducted for the outgoing students to prepare themselves to appear in competitive exams and tests conducted by the recruiting companies, and to prepare their curriculum vitae and also to equip them to appear for interview. With the creation and effective working of the Language Lab, Digital Library, Smart Interactive Boards in numerous study halls, WiFi on grounds and NPTEL, RFID offices in the Library, the College endeavors to make genuine endeavors to reliably scale the stepping stool of greatness.

Provide the weblink of the institution

<http://hcaschennai.edu.in/files/2/Vision.pdf>

8.Future Plans of Actions for Next Academic Year

Plan of action ? Strengthening the placement cell ? Research activities to be promoted ? Green Initiatives in the field of energy to be developed ? Strengthening the alumni association ? Remedial classes for core subjects ? Applied for 2(f) status